

Overview

NATIONAL EAR CARE CENTRE KADUNA

NO. 3, GOLF COURSE ROAD/ INDEPENDENCE WAY KADUNA

EXPRESSION OF INTEREST FOR THE EXECUTION OF 2020 CAPITAL APPROPRIATION NATIONAL EAR CARE CENTRE KADUNA

(1.0) INTRODUCTION

National Ear Care Centre, Kaduna was established to offer quality and reliable Ear, Nose and throat specialist services based on international best practices, standards and to promote deafness prevention activities in the communities. In compliance with section 25 (2) (ii) of the Public Procurement Act 2007, National Ear Care Centre Kaduna hereby invites interested, competent and reputable bidders with relevant experience to submit Expression of Interest (E.O.I) on the following:

(2.0) DESCRIPTION OF SERVICES

LOT 1 FREE MEDICAL OUTREACH IN KADUNA STATE

(3.0) ELIGIBILITY CRITERIA

- (1) Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including Form CAC2 and CAC7, or Business Name;
- (2) Evidence of current CAC Annual Returns by inclusion of CACs Letter of Acknowledgement of filing Annual Returns(s);
- (3) Evidence of Company's Income Tax Clearance Certificate (or Personal Income Tax Clearance Certificate of all the Partners in case of Business Name) for the last three (3) years (2017,2018 &2019) valid till 31 December, 2020;
- (4) Evidence of current Pension Compliance Certificate valid till 31st December, 2020;
- (5) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2020;

(6) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2020;

(7) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31st December, 2020 or valid Certificate issued by BPP;

(8) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the National Ear Care Centre, Kaduna or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder, that the company is not bankrupt, in receivership or under liquidation or involved in any litigation which can potentially affect the company's ability to effectively discharge their responsibility if engaged and to confirm that all information presented in its bid are true and correct in all particulars

(9) Evidence of previous experience on medical outreach services by submission of at least three (3) Job Completion Certificate for such activity. Please note that award letters are not required;

(10) Detailed company profile to include Memorandum and Article of Association with Curriculum Vitae of key personnel's to be deployed for the project, including copies of their Academic/Professional qualifications.

(11) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

(4.0) SUBMISSION OF EOI DOCUMENTS

Interested firms are to submit two (2) bound copies of Expression of Interest (Eoi) documents separated by dividers and arranged as indicated above. The documents should be submitted in a sealed envelope and addressed to The Medical Director (ROOM A11) National Ear Care Centre Kaduna No. 3, Golf Course Road/ Independence way Kaduna. Furthermore, the averse of each sealed envelope should have the name and address of the bidder and dropped in the designated Tender Box at the Procurement Unit not later than **12:00 Noon on Monday, 17 August, 2020**.

(5.0) OPENING of EOI DOCUMENTS

The Eoi documents will be opened immediately after the deadline for submission **12: Noon on Monday, 17 August, 2020** at the conference hall of National Ear Care Centre

Kaduna. Please, ensure that you sign the Bid Submission Register in the office of Head of Procurement (ROOM A11) National Ear Care Centre Kaduna No. 3, Golf Course Road/ Independence way Kaduna, as the procuring entity will not be held liable for misplaced or wrongly submitted bids.

(6.0) GENERAL INFORMATION

(i) The description of services above does not constitute conclusive descriptions & specifications of the free medical outreach, detailed descriptions & specifications shall be found in the Request for Proposal (Rfp);

(ii) Successful Service providers/Companies/Firms will be shortlisted and invited to collect Request for Proposal (Rfp) at a later date;

(iii) Expression of Interest (E.O.I) submitted after the deadline for submission would be returned unopened; and

(iv) Bidders are excused from the EOI's opening, which will be attended by officials of private sector professional organisation and CSOs in the areas of anti-corruption/transparency. The event will be fully captured on video and can be provided to bidders on request;

(v) Standard Bidding Documents can also be collected in Soft copies and Bidders can submit through Post (Courier Services).

(7.0) DISCLAIMER

This advertisement is published for information purposes only and does not constitute offer by the procuring entity to transact with any party for the services, nor does it constitute a commitment or obligation on the part of the procuring entity to procure the services. The procuring entity will not be responsible for any cost or expenses incurred by any interested party (s) in connection with any response to this invitation and or the preparation or submission in response to an inquiry. The Centre is not bound to shortlist any bidder and reserve the right to annul the selection process at any time without incurring any liability thereof in accordance with Section 28 of the Public Procurement Act, 2007.

SIGNED:

MANAGEMENT